



BUSINESS JAPANESE I

(ON-DEMAND) COURSE

PERIOD

2023.05.17 Wed

|

2023.08.31 Thu

※You are free to make your own course plan and take courses any time within the period.

LEARNING GOALS :

- 1) Acquire basic linguistic knowledge of business Japanese and understand Japanese business culture and business manners.
- 2) Acquire the analytical and thinking skills necessary to continue learning through watching videos and reporting tasks.



COURSE PURPOSE AND DESCRIPTION

This course is aimed at those who are just starting to learn business Japanese, and deals with introductory content aimed at acquiring basic linguistic knowledge and understanding business culture and manners. Business Japanese skill is required for international students to get a job at a Japanese company. However, the current situation is that there are few opportunities to come into contact with business Japanese in university life or daily life. The purpose of this course is to acquire basic knowledge of business Japanese and to prepare for working in Japanese in the future.

*The topics covered in this course are the same as the course held in the spring of 2022.

APPLICATION PERIOD

Monday, April 24, 2023 ~ Monday, July 31, 2023 (JST)

TARGET

Those who have Japanese ability equivalent to N2 (JLPT) or higher.

FEE

- Non-Toyo University Students : 2,200 Yen
- Toyo University Students : Free
- Students from university that have been incorporate into the INTER-UNIVERSITY EXCHANGE PROJECT : Free

COURSE FLOW

Take on-demand video course and quiz exam (about 60 minutes × 8 times)

Take the final exam

Submit a final report (about 1000 characters)

Receive a completion certificate accredited by Toyo University
(Certificates will only be issued to those who have completed all assignments by the end of the course period.)

TOPICS

| No | Topics |
|----|--|
| 1 | Honorific |
| 2 | Honorific Expressions for Different Situations |
| 3 | Frequent Business Terms 100-Office |
| 4 | Understanding Business Culture |
| 5 | Politeness |
| 6 | Frequent Business Terms 100-Management |
| 7 | Learn to Be Aware of Business Expressions |
| 8 | Business Manners |

COURSE APPLICATION

Please apply from the JV-Campus site below.
<https://www.jv-campus.org/user/course/350461/>

